



## Sample Timetable<sup>1</sup> & Schedule of Work

- There are 10 units of work. For each unit of work for the core input weeks, the approximate workload should be around 12 (to 15<sup>2</sup>) hours for **core** tasks and reading.
- **Two** weeks are designated as 'workshop' weeks, which are essentially time to prepare and peer review assignments 1 and 2, and then 3. Additional time is provided at the end of the course for the final assignment preparation.
- Apart from the induction week, units of work normally open on a Friday evening for independent weekend work; tutors come online Monday-Friday.
- Each week includes readings,<sup>3</sup> interactive tasks and ends with a milestone task.
- The course includes *optional* synchronous 'liverooms' for some weeks. These are not obligatory and are usually recorded.

(Actual week) + Course Unit	Focus	
(1) 0	Introduction to online learning: Induction unit (lighter week, c 5-8 hours)	
<b>Academic Contexts</b>		
(2) 1	What is EAP? <ul style="list-style-type: none"><li>• Investigation of different EAP &amp; ESAP contexts</li><li>• Commonalities &amp; differences</li></ul>	
(3) 2	The EAP learner <ul style="list-style-type: none"><li>• Approaches to needs analysis</li><li>• Changing conceptions of EAP</li><li>• Fostering autonomy</li></ul>	
(4) 3	Disciplinary differences <ul style="list-style-type: none"><li>• Academic communities &amp; conventions</li><li>• Text analysis/comparisons</li></ul>	
<b>Academic Text Processing &amp; Production</b>		
(5) 4	Accessing texts: Readings and lectures	
(6) 5	Discourse analysis for EAP tutors: Features of academic language	<i>Cont.over...</i>

<sup>1</sup> This is a sample timetable only and may be subject to some changes.

<sup>2</sup> There are of course many areas you may wish to pursue and read more about; this would be additional hours

<sup>3</sup> In addition to course materials and tasks on the course moodle, almost all readings are available via the University [Electronic Reading List](#) (search for Teaching English for Academic Purposes online course)



(7) 6	Speaking in the academy & practical applications	
(8) 7	Writing in the academy & practical applications	
(9)	Workshop week 1 (assignments 1 & 2): Researching contexts and academic language	Planning and peer-review for Assignments 1 & 2
<b>Academic Course Design and Assessment</b>		
(10) 8	Criticality & Practical applications	
(11) 9	Syllabus design for EAP	
(12-13)	Spring Vacation (usually around Easter)	
(14) 10	Assessment practices: Monitoring progress; formative & summative feedback	Assignment 1 & 2 due after break, Monday 9am
(15)	Workshop week 2: Assignment 3 preparation /Q & A week	Planning and peer-review for Assignment 3
(16- 17)	Final assessment preparation time	